

**TAMIL NADU GENERATION AND DISTRIBUTION CORPORATION**  
**(SECRETARIAT BRANCH)**

**Memo (Per) No.35854/A22/A222/2020-1, dated 12.10.2020.**

Sub: Establishment – TANGEDCO – All proposals relating to sanction, creation, abolition, upgradation, continuance of non-workload posts and re-allocation of works among various posts – Routing of files through Secretary/TANGEDCO (O&M Cell-I) – Reiteration of instructions – Orders - Issued.

- Ref: i) (Per.) BP (Ch) No.45 (SB), dated 16.03.2004.  
ii) (Per.) BP (Ch) No.58 (SB), dated 05.04.2006.  
iii) Memo. (Per.) No.49651/A22/A222/2007-1, dated 13.08.2007.  
iv) Memo. (Per.) No.53036/A22/A222/2011-1, dated 02.08.2011.  
v) (Per) CMD TANGEDCO Proceedings No.264 (SB), dated 05.10.2013.  
vi) Memo. (Per) No.28191/A22/A222/2015-1, dated 08.05.2015.  
vii) Memo. (Per) No.35795/A22/A222/2018-1, dated 21.06.2018.  
viii) Note approved by the Chairman-cum-Managing Director/TANGEDCO dated 23.09.2020.

\*\*\*\*\*

In the reference first to seventh cited, various instructions have been issued to all the Branches of the TANGEDCO (Erstwhile TNEB) to route all the proposals relating to sanction, creation, abolition, upgradation, continuance of non-workload posts and re-allocation of works among various posts with detailed justification through their concerned Directors/Officers to the Secretary/TANGEDCO through O&M Cell-I/Secretariat Branch for making necessary scrutinization/examination of the proposals concerned and for obtaining approval from the Chairman-cum-Managing Director/TANGEDCO (or) Board as the case may be and issue orders accordingly.

2. Now, the Chairman-cum-Managing Director/TANGEDCO has ordered to reiterate the above instructions for strict adherence in future.

3. Accordingly, it is hereby reiterated that all the staff proposals relating to sanction, creation, abolition, upgradation, continuance of non-workload posts and re-allocation of works among various posts shall be routed to the Secretary/TANGEDCO through O&M Cell-I, Secretariat Branch by the officers concerned with detailed justification, with a view to examine such proposals

...2...

with reference to relevant provisions of regulations/orders in force and for obtaining approval from the Chairman-cum-Managing Director/TANGEDCO (or) Board as the case may be and issue orders accordingly.

4. All the Head of Departments/Chief Engineers/Superintending Engineers are hereby instructed to follow the above instructions scrupulously in future without fail and any lapse in this regard will be viewed seriously.

5. The above orders shall take with immediate effect.

6. The receipt of this Memorandum shall be acknowledged.

**(BY ORDER OF THE CHAIRMAN-CUM-MANAGING DIRECTOR)**

**Dr. S.VINEETH  
SECRETARY (a/c)**

To

The Secretary/TANGEDCO.

All Directors/TANGEDCO and TANTRANSCO.

All Chief Engineers/Superintending Engineers.

Copy to:-

The Chairman-cum-Managing Director.

The Joint Managing Director/TANGEDCO and TANTRANSCO.

The Director General of Police/Vigilance/TANGEDCO.

The Company Secretary/TANGEDCO, TANTRANSCO & TNEB Ltd.

The Legal Adviser and Industrial Relations Adviser/TANGEDCO.

The Chief Financial Controller/General and Revenue/TANGEDCO.

The Chief Financial Controller/TANTRANSCO.

The Chief Internal Audit Officer/Audit Branch/TANGEDCO.

The Chief Engineer/Personnel/Administrative Branch/Chennai.

The Resident Audit Officer.

The Deputy Secretary/Personnel, Administration, Vigilance and  
Miscellaneous/Secretariat Branch.

The Deputy Secretary/TANTRANSCO.

The Superintending Engineer/Information Technology-I/Chennai.

The Senior Personnel Officer/Administration/Administrative Branch/Chennai.

The Personnel Officer/Staff Sanction/Administrative Branch/Chennai.

All Under Secretaries/Secretariat Branch.

The Executive Assistant to Chairman-cum-Managing Director's Office.

The Executive Assistant to Joint Managing Director's Office.

All Officers/Sections/Secretariat Branch.

Statistical Cell/Administrative Branch/Chennai.

The Assistant Personnel Officer/Tamil Development for publication  
in TANGEDCO, TANTRANSCO and TNEB Ltd Bulletin (2 copies).

Administrative Branch – 5 copies.

Technical Branch – 5 copies.

Accounts Branch – 5 copies.

Audit Branch – 5 copies.

Stock File.

//TRUE COPY//FORWARDED//BY ORDER//

S. Sanyal  
13/10/20.  
SECTION OFFICER